

# **Move In/Move Out Info**

**All move out dates are listed on your lease located on your tenant portals. The unit has to be emptied and cleaned with all the keys turned in by 10am on that day.**

**Move In date is per your lease start date  
between 1-5pm**

*(Keys will be issued on this day and NO earlier. If after this day, come during regular business hours.)*

## **Utility Numbers**

City of Iowa City – 319-356-5066

MidAmerican Energy – 888-427-5632

*(Please make sure your utilities are disconnected by the move out date)*

## **Cable & Internet Numbers**

Mediacom – 855-633-4226

Century Link (Internet Only) – 866-383-1117 (except 602 and 620 S Dubuque St)

## **Forwarding Address**

Place all keys in the return key envelope provided and fill out the front with the address, name/names for the check and phone number.

**Don't forget to do a change of address with the post office!**

Providing your address to us does **NOT** forward your regular mail

## **Check Out**

- All keys (door, mailbox, security door, laundry, restroom) must be turned in at the same time.
- Turn in your garage door openers or parking permits if applicable.
- If turning in keys after hours, use the drop box located under the stairs by the shop doors. Make sure everything is sealed in the move out envelope provided.

## **Check In**

- Security Deposit & Rent paid in FULL (can be paid online through your tenant portal)
- If you are responsible for the utilities please make sure you have transferred those into your name per your move in date. (Numbers for utilities listed above or can be done on line)